



EMCI.FO.002.INT OVERVIEW FEES EMCI REGISTER V2

Applicable/valid from: January 1st, 2024

GENERAL CLAUSES

The following applies to this document:

1. Document GNG.RD.009 General clauses for all documents

The before mentioned documents are published on our websites and hereby to be considered as repeated and inserted.

CURRENCY, INVOICES, PAYMENTS

- All fees in € (= Euro) or ZAR (= South African Rand). The fees in ZAR are only applicable if the certificate holder is officially based in South Africa or any other African country.
- VAT if applicable and not included in the stated fees.
- Travel time and -costs are not included unless mentioned otherwise. Contact us for a quote.
- Typing- and publication errors reserved.
- Only digital invoices are provided.
- Accepted payment methods: bank transfer, debit order, Ideal payments (Netherlands), PayFast (South Africa).
- Cash payments are not possible.

CONTRACT, CANCELLATION

- The certification contract binds Global Network Group and the certificate holder.
- The minimum period is set as the remaining months of the year in which the certification is granted plus the 1st sequential full calendar year.
- Sequential to the initial certification, accreditation, or recognition, automatic annual renewal applies, each renewal for a full calendar year.
- Cancellation of the certification can only be done in writing and
 - following the initial certification, against the last day of the 1st full calendar year or
 - up from the 2nd full calendar year only against the last day of the current calendar year
- The cancellation is accepted if Global Network Group has received and confirmed in writing.

INDEXING

- All fees are subject to annual changes.
- The annual indexation is based on the Dutch consumers index.



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OVERVIEW FEES FOR THE CERTIFICATION OF INDIVIDUAL PRACTITIONERS

DESCRIPTION OF THE SERVICE	FEES	FEES if based in (South) Africa
Discounts		
International Professional Body for EMCI Register Practitioners (IBEP)		
<ul style="list-style-type: none"> Annual fee, only in combination with EMCI.PF.200 	Included	Included
EMCI.PF.001 - once-only cost admission audit		
<ul style="list-style-type: none"> Initial conformity assessment decision and issuing one international certificate of competence included 1st registration main scope(s), sub-scope(s), subtype(s) included 	€ 200,-	ZAR 3.000,-
EMCI.PF.002 – adding main scopes, sub scopes		
<ul style="list-style-type: none"> Per filed form EMCI.PF.002 Additional conformity assessment decision and issuing new international certificate of competence included 	€ 75,-	ZAR 750,-
EMCI.PF.003 – adding sub types		
<ul style="list-style-type: none"> Per filed form EMCI.PF.003 Only adding to your profile(s) 	Included	Included
EMCI.PF.200 – certificates / certification		
Annual registration fee		
<ul style="list-style-type: none"> All main scope(s), sub-scope(s), subtype (s) included Co-certification ADR Register not included 	€ 200,-	ZAR 3.000,-
Duplicate / additional certificate		
<ul style="list-style-type: none"> Issuing duplicate / additional international certificate 	€ 35,-	ZAR 350,-
Co-certification ADR Register (only applicable to new certifications up from 01.01.2024)		
ADR Register: additional certification and listing (Appropriate Dispute Resolution branch)	€ 25	ZAR 250,-
EMCI Register: additional certification and listing (maritime branch)	€ 25	ZAR 250,-
EMCI.PF.023 - knowledge audit (theory exams) - make your choice:		
Maritime appraisers, brokers, surveyors		
Online exams via EMCI dashboard		



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DESCRIPTION OF THE SERVICE	FEES	FEES if based in (South) Africa
<ul style="list-style-type: none"> Online knowledge audit EMCI.PF.023.1 basic practice & entrepreneurship Online knowledge audit EMCI.PF.023.2 basic maritime technical knowledge Online knowledge audit EMCI.PF.023.3 basic knowledge laws & regulations Online knowledge audit EMCI.PF.023.4 basic knowledge appraising 	Not available / Not possible	Not available / Not possible
Exam declarations issued by a qualified person		
<ul style="list-style-type: none"> Exam declaration EMCI.PF.023.1 basic practice & entrepreneurship Exam declaration EMCI.PF.023.2 basic technical knowledge Exam declaration EMCI.PF.023.3 basic knowledge laws & regulations Exam declaration EMCI.PF.023.4 basic knowledge appraising Handling findings 	€ 100,- 1 st finding per declaration included; Other findings € 75,- per finding	ZAR 1000,- 1 st finding per declaration included; Other findings ZAR 750 per finding
Essay exams		
<ul style="list-style-type: none"> Essay EMCI.PF.023.1 basic practice & entrepreneurship Essay EMCI.PF.023.2 basic technical knowledge Essay EMCI.PF.023.3 basic knowledge laws & regulations Essay EMCI.PF.023.4 basic knowledge appraising Handling findings 	€ 600,- 1 st finding per essay included; Other findings € 75,- per finding	ZAR 6000,- 1 st finding per essay included; Other findings ZAR 750 per finding
Remote exams (phone, skype, zoom, Microsoft teams)		
<ul style="list-style-type: none"> Remote exam EMCI.PF.023.1 basic practice & entrepreneurship Remote exam EMCI.PF.023.2 basic technical knowledge Remote exam EMCI.PF.023.3 basic knowledge laws & regulations Remote exam EMCI.PF.023.4 basic knowledge appraising Retake(s) 	€ 400,- Retake(s) not included	ZAR 4000,- Retake(s) not included
EMCI.PF.024 skills audit including scope-proces-procedure review		
<ul style="list-style-type: none"> Only for maritime appraisers, brokers, surveyors Compulsory for certification against the full level Remote audit Location audit comes with additional costs 	€ 500,- 1 st finding included; Other findings € 75,- per finding Contact us for travel costs	ZAR 5.000,- 1 st finding included; Other findings € 75,- per finding Contact us for travel costs
<ul style="list-style-type: none"> Mentor During the associate period, it is compulsory to appoint a mentor 	Mentor sets the fee. Mentor invoices.	Idem
EMCI.PF.060 070 – recertification – make your choice:		
<ul style="list-style-type: none"> EMCI.PF.061 062 063 – recertification associate to full level 	Included	Included



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<ul style="list-style-type: none"> EMCI.PF.071 072 073 – recertification – remote desktop handling by office operations EMCI Register 	€ 250,-	R 2.500,-
<ul style="list-style-type: none"> EMCI.PF.074 – peer review Provision payable to Global Network Group + review fee The certificate holder and reviewer agree separately on the review fee. There isn't an obligation to invoice a review fee. 	Provision: € 75,- + review fee: individual agreement certificate holder / reviewer	Provision: R 750,- + review fee: individual agreement certificate holder / reviewer
EMCI.PF.050 Scope- process- and procedure audit		
<ul style="list-style-type: none"> In addition to EMCI.PF.001 admission audit Access to full level and includes exemption for PF.021 023 024 Possible if \geq five years experience \geq 75 handled client assignments Handling of findings and non-conformities not included (€75,-/R750,- /hour) Travel costs not included 	€ 950,-	R 9.500,-
COMPLAINT HANDLING		
See reference document GNG.PD.014 Rules for handling complaints against certificate- & inspection report owners	See GNG.PD.014	See GNG.PD.014



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OVERVIEW FEES FOR THE CERTIFICATION OF LEGAL ENTITIES

(companies, organization, associations, professional bodies, co-operating groups etc.)

DESCRIPTION OF THE SERVICE	FEES except for Africa	FEES if based in Africa
<p>Audit period (= 3 clock hours), per auditor</p> <p><u>Applicable to:</u></p> <ul style="list-style-type: none">Initial admission auditAnnual surveillance audit (year 1 & 2)Recertification audit (year 3) <p><u>Compulsory audit periods:</u></p> <p>Audit legal entity, 1 - 4 participating practitioners = 1 period, 1 auditor Audit legal entity, 5 - 8 participating practitioners = 2 periods, 1 auditor Audit legal entity, 9 - 12 participating practitioners = 3 periods, 1 auditor Audit legal entity, 13 - 16 participating practitioners = 4 periods, 1 auditor Audit legal entity, more than 16 participating = contact us</p> <p><u>Included in all audits:</u></p> <ul style="list-style-type: none">Preparation, audit, reporting, reviewAudit tool (compulsory) <p><u>Included in admission- and recertification audit:</u></p> <ul style="list-style-type: none">Issuing 1x certificate of approval <p><u>Not included:</u></p> <ul style="list-style-type: none">Handling of findings and non-conformities (€75,-/R750,-/hour)Travel costsAdmission- and recertification audits and annual registration fees for the participating practitioners	<p>€ 600,- / period</p>	<p>R 6.000,- / period</p>
<p>ISO verification statement</p> <ul style="list-style-type: none">Additional verification against ISO normsISO 9001 verification available, other norms to be agreed onThe verification will be added to the certificate of approval	<p>Surplus charge 25% per norm to the regular audit period fee</p>	<p>Surplus charge 25% per norm to the regular audit period fee</p>



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DESCRIPTION OF THE SERVICE	FEES except for Africa	FEES if based in Africa
Discount for participating practitioners: <ul style="list-style-type: none"> Annual invoicing per legal entity Individual practitioners are not invoiced separately Discount calculated over the regular fees for individual practitioners. Other discounts possible based on the identified company- and organization processes in combination with delegated certification actions 		
1. Less than 6 participating individual practitioners	1. 5 % discount	1. 5 % discount
2. If 6 – 10 participating individual practitioners	2. 7,5 % discount	2. 7,5 % discount
3. If 11- 25 participating individual practitioners	3. 10 % discount	3. 10 % discount
4. If 26- 50 participating individual practitioners	4. 12,5 % discount	4. 12,5 % discount
5. If 51- 100 participating individual practitioners	5. 15 % discount	5. 15 % discount
6. If 101 – 250 participating individual practitioners	6. 20 % discount	6. 20 % discount
7. More than 250 participating individual practitioners	7. Contact us	7. Contact us



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OVERVIEW FEES FOR THE ACCREDITATION OF TRAINING PROVIDERS

DESCRIPTION OF THE SERVICE	FEES except for Africa	FEES if based in Africa
ACCREDITATION TRAINING PROVIDERS		
Initial accreditation audit	€ 2.000,-	R 20.000,-
Annual surveillance audit (year 1 & 2)	€ 250,-	R 2500,-
Re-accreditation audit (year 3)	€ 2.000,-	R 20.000,-
Handling of findings and non-conformities (€75,-/R750,-/hour)	€ 75,-/hour	R 750,-/hour
Included in all audits: <ul style="list-style-type: none">• Preparation, audit, reporting, review• Audit tool (compulsory)		
Included in initial accreditation and re-accreditation audit: <ul style="list-style-type: none">• Issuing 1x certificate of approval• Discount on the recognition of training programs; contact us to discuss this and to find out what is possible		
Not included: <ul style="list-style-type: none">• Handling findings and non-conformities• Travel costs		
Transfer and recognition of other accreditations: <ul style="list-style-type: none">• Contact us to discuss this and to find out what is possible• If other accreditations are transferred or recognized, no or less costs will be charged		
Conditions: <ul style="list-style-type: none">• Accreditation agreement		



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OVERVIEW FEES FOR THE RECOGNITION OF BASIC PROFESSIONAL TRAINING PROGRAMS

DESCRIPTION OF THE SERVICE	FEES except for Africa	FEES if based in Africa
RECOGNITION TRAINING PROGRAMS		
Initial recognition audit	€ 1.000,-	R 10.000,-
Annual surveillance audit (year 1 & 2)	€ 150,-	R 1500,-
Re-recognition audit (year 3)	€ 1.000,-	R 10.000,-
Handling of findings and non-conformities (€75,-/R750,-/hour)	€ 75,-/hour	R 750,-/hour
Included in all audits: <ul style="list-style-type: none">• Preparation, audit, reporting, review• Audit tool (compulsory)		
Included in initial accreditation and recertification audit: <ul style="list-style-type: none">• Issuing 1x certificate of approval		
Not included: <ul style="list-style-type: none">• Handling findings and non-conformities• Travel costs		
Transfer of other recognitions: <ul style="list-style-type: none">• Contact us to discuss this and to find out what is possible• If other recognitions are transferred, no or less costs will be charged		
Conditions: <ul style="list-style-type: none">• Recognition agreement		